

Instruction for you when seeing Dr.'s Rehlen, Bartlow, Goodman, Baron, Randi Passero, PA-C, Pauline Knight, PA-C, Angelyn England, PA-C, Justin Cottrell, PA-C, Goli Parsa, PA-C, A Dermatology Surgical & Medical Group, 1125 E 17<sup>th</sup> Street Suite W-248 (West Building) Santa Ana CA 92701 Phone: (714) 547-5151

**Please bring the *completed* attached forms with you when you come in for your appointment. This will save time for you and us. Please remember to bring the following:**

- 1). A list of any prescription and non-prescription medications you are taking
- 2). All insurance cards, you will be required to pay cash without them.
- 3). Please call if you are going to be late.
- 4). If you need to cancel or reschedule, please call the **working day** before so others can use your appointment time. We charge a \$25 appointment no-show fee and \$100 for surgery no-show.
- 5). Your co-payment, if you have one, is requested at the time of the visit. If not, we charge a \$25 billing charge if you choose to have us bill you for it or you will have to make another appointment.
- 6). If the patient is a minor, please ensure that a parent/guardian accompanies them.
- 7). If someone has guardianship over the patient, please bring in the appropriate documents.

A map is located below for your convenience. As you come into the complex, we are in the left rear building, look for the dermatology sign above our office.

**PLEASE SHOW UP 10 MINUTES PRIOR TO YOUR APPOINTMENT TIME.**

**THANK YOU.**